

Philipstown Recreation Commission
Tuesday, May 29
Philipstown Community Center – 7:30 P.M.

PLEDGE

MINUTES – April

FINANCIAL – April

CORRESPONDENCE

REPORTS

- a) Program
- b) Theatre
- c) Building and Grounds
- d) Fields
- e) Friends of Philipstown Rec

QUESTIONS FROM THE FLOOR

OLD BUSINESS

- 1. Fields – North Field RFP
- 2. Community Center Rules

NEW BUSINESS

- 1. Camp Epi-pen Policy

Executive Session

PHILIPSTOWN RECREATION COMMISSION
MINUTES OF MEETING – May 1, 2012

The rescheduled meeting of the Philipstown Recreation Commission was held on May 1, 2012 at the Community Center at 7:30pm.

Commission Members Present:

Bill Mazzuca, Chair
Claudio Marzollo
Seth Dinitz
Stephanie Hawkins
John Maasik
Amber Stickle, Director of Recreation

Bill Mazzuca opened the meeting with a salute to the Flag and the Pledge of Allegiance.

Claudio Marzollo made a motion, seconded Seth Dinitz and unanimously passed to accept the March minutes.

Financial Report

Gross Revenues for February:	\$ 56,341.44
Bank Charges:	\$ 234.33
Refunds:	\$ 0
Net:	\$ 56,107.11

John Maasik made a motion, seconded by Claudio Marzollo and unanimously passed to accept the March financial.

Program Reports – Amber Stickle reported that summer registration has opened. She reported that registration is strong across the board. Amber Stickle also reported that the Senior Luncheon is scheduled for May 2. Volunteers are appreciated.

Depot Theatre – Claudio Marzollo reported that the Depot Theatre is moving forward with negotiations with Metro North regarding the generator and propane tank. It was also reported that that the Depot Theatre is holding a Roast of Claudio Marzollo as a fundraiser. Tickets are available by calling the theatre. Way of the World opens on May 4th and looks to be a great show.

Building and Grounds – Amber Stickle reported that the Park opened on April 21 and is seeing a lot of use. John Maasik suggested we have a community calendar on-line so people can see when the park was being used. Amber did not think that was a good suggestion because she is afraid people would abuse the information and use the park rather than ask permission. She also reported that other than one event, things seem to be running smoothly and would like to continue to encourage teams to ask the department for use.

Fields – No report from the Fields Committee.

Friends of Philipstown Recreation – Amber Stickle reported that the Spring Splatt was a huge success. The group made a little over \$6,500 during the event. She also reported that they are considering a Triathlon for September. The Castle to River Run is scheduled for October 7.

Questions from the Floor

Old Business

Fields – North Field RFP – The commission discussed the current Town Board workshops regarding issuing two RFP's for the North Field – synthetic turf and natural grass.

New Business

Community Center Rules – Amber Stickle presented a set of rules for the Community Center. It was decided the Commission would review the rules and come back with suggestions. It was also decided that Bill Mazzuca and Amber Stickle would work on the rules before the next meeting.

Security Update – Amber Stickle reported that she had met with a representative from the Putnam County Sheriff's Department. She was waiting for the written report to be sent over. In the meantime, the group discussed pursuing some quotes for a building security system.

Al Zgolinski made the motion to adjourn the meeting. The motion was seconded by Claudio Marzollo and unanimously approved.

Respectfully submitted,
Amber Stickle
Director of Recreation and Parks

These minutes are subject to review by the Recreation Commission for corrections and approval thereof.

April Financials

	<u>Apr 12</u>
Ordinary Income/Expense	
Income	
BUILDINGS AND GROUNDS -- INCOME	1,430.00
CREDIT	0.00
DEPOT THEATRE -- INCOME	17,022.10
ISF FEES (returned check fee)	0.00
PROGRAMS -- INCOME	31,648.00
YOUTH GRANTS -- INCOME	<u>0.00</u>
Total Income	<u>50,100.10</u>
Expense	
CONTRACTUAL	29,022.59
EQUIPMENT	249.98
PERSONNEL SERVICES	62,770.82
REFUNDS (REFUNDS)	<u>160.00</u>
Total Expense	92,203.39

Year to-date (April)

	<u>Jan - Apr 12</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
BUILDINGS AND GROUNDS -- INCOME	1,545.00	2,800.00	-1,255.00	55.18%
CREDIT	447.50	1,500.00	-1,052.50	29.83%
DEPOT THEATRE -- INCOME	41,505.03	165,403.00	-123,897.97	25.09%
ISF FEES (returned check fee)	0.00	100.00	-100.00	0.0%
PROGRAMS -- INCOME	155,033.27	435,000.00	-279,966.73	35.64%
YOUTH GRANTS -- INCOME	0.00	4,000.00	-4,000.00	0.0%
Total Income	<u>198,530.80</u>	<u>608,803.00</u>	<u>-410,272.20</u>	<u>32.61%</u>
Expense				
CONTRACTUAL	74,228.53	338,000.00	-263,771.47	21.96%
EQUIPMENT	799.97	5,500.00	-4,700.03	14.55%
PERSONNEL SERVICES	193,975.64	586,257.00	-392,281.36	33.09%
REFUNDS (REFUNDS)	160.00			
Total Expense	<u>269,164.14</u>	<u>929,757.00</u>	<u>-660,592.86</u>	<u>28.95%</u>

Up-Dated Community Center Rules

Philipstown Community Center Rules (laws)

1. No groups of six (6) or more individuals shall use the Community Center playing fields without first acquiring a permit from the Recreation Department
2. No person shall use the Community Center playing field after dusk without specific permission from the Recreation Department
3. No person shall use the Community Center playing field if it has been closed due to inclement weather, which closure may occur at any time in the Town's sole discretion.
4. No person shall drive, operate, or park any vehicle on any playing fields
5. No person shall consume or ingest any alcoholic beverage on the in the Community Center property or in violation of the Philipstown Alcoholic Beverage Control Law
6. No person shall possess, use or consume any illegal or prohibited substance in the Community Center
7. No person shall sell any food beverages, goods or items without specific permission from the Recreation Department
8. No person shall amplify any sound on any playing field
9. No person shall smoke at the Philipstown Community Center
10. No person shall ignite, create or possess any fire of any kind at the Philipstown Community Center
11. No person shall play or practice golf at the Philipstown Community Center
12. No person shall throw, deposit, leave, or cause to be thrown or deposited, any garbage or rubbish at the Philipstown Community Center
13. No person shall bring or possess any unleashed dog at the Philipstown Community Center
14. Children under the age of 10 must be accompanied by an adult over the age of 16 at all times.
15. No vehicle shall be left overnight without permission from the Recreation Department.

Hours of the Philipstown Community Center & Grounds:

7:30am to 10:00pm

Office hours are from 8:30am – 6:00pm