

**Philipstown Recreation Commission
Tuesday, February 28, 2012
Philipstown Community Center – 7:30 P.M.**

PLEDGE

MINUTES – May

FINANCIAL – May

CORRESPONDENCE

REPORTS

- a) Program
- b) Theatre
- c) Building and Grounds
- d) Fields
- e) Friends of Philipstown Rec

QUESTIONS FROM THE FLOOR

OLD BUSINESS

- 1. Fields – Philipstown Park
- 2. Community Center Rules

NEW BUSINESS

PHILIPSTOWN RECREATION COMMISSION
MINUTES OF MEETING – May 29, 2012

The regularly scheduled meeting of the Philipstown Recreation Commission was held on May 29, 2012 at the Community Center at 7:36pm.

Commission Members Present:

Claudio Marzollo
Al Zgolinski
Seth Dinitz
John Maasik
Stephanie Hawkins
Amber Stickle, Director of Recreation

Claudio Marzollo opened the meeting with a salute to the Flag and the Pledge of Allegiance.

Seth Dinitz made a motion, seconded John Maasik and unanimously approved to accept the may minutes as corrected.

Financial Report

Gross Revenues for April:	\$ 50,100.10
Bank Charges:	\$ 316.09
Refunds:	\$ 160.00
Net:	\$ 49,624.01

John Maasik made a motion, seconded by Stephanie Hawkins and unanimously passed to accept the April financial.

Program Reports – Amber Stickle reported that this Saturday May 26 was Mike Gasparri’s last session coaching preschool sports. Amber asked that the commission present him with a plaque for his dedication at a ceremony in the fall. Al Zgolinski made the motion, seconded by Seth Dinitz and unanimously approved to purchase a plaque for Coach Mike. Amber also reported that Dan Roberts is stepping down from his position as soccer director. Dan and his family are moving to Austin, Texas. Amber also reported that camp registration is looking good.

Depot Theatre – Claudio Marzollo reported that the current show The Way of World has had such a successful run that it has been extended by two weeks. Amber Stickle reported that there is still space available in the summer youth productions Oliver, and Oklahoma.

Building and Grounds – Amber Stickle reported the generator start-up was scheduled for wednesday May 30. She also reported that the town engineer was following up with Jimm Boorum to see where we stand on the boilers.

Fields – Amber Stickle reported that the field committee met on May 9 and reviewed each groups progress. The next meeting is June 6 at 7:30am.

Friends of Philipstown Recreation – Amber Stickle reported that the Friends have a meeting on June 7 to discuss what their next event was going to be.

Old Business

Field – North Field RFP – Amber Stickle asked the commission to consider amending their original recommendation to include natural grass and turf. The commission had a lengthy discussion regarding the RFP's. Amber Stickle reported that Ron Gainer was not satisfied with the RFP's in their current form and wanted to see more information added. She reported that Ron asked to speak with Joe Regele to try and get in the information that he needed. Al Zgolinski posed the question "do we want to evaluate various ideas or do we want to hire someone design the field?" Further discussion took place between the commission regarding hiring an engineer to clarify the scope of work and designing the field. Al Zgolinski made the motion, seconded by Stephanie Hawkins and unanimously passed by the commission to recommend to the town board that the next steps should be to hire a professional field engineer to develop a schematic design to clarify the scope of work and specifications for the RFP for the north field.

Community Center Rules: Al Zgolinski made the motion, seconded by Stephanie Hawkins and unanimously approved to table the discussion regarding to community center rules until the next meeting.

New Business

Camp Epi Pen Policy – Amber Stickle presented a sample epi-pen policy from the Putnam County Department of Health. This policy would allow the administration of epi-pens for children with allergies. Al Zgolinski made the motion, seconded by Seth Dinitz and unanimously approved that pending the Town Attorney and Insurance approval, the commission recommends to the town board to accept the epi pen policy in accordance to the department of health program.

It was moved by Al Zgolinski and seconded by John Maasik to adjourn the commission meeting at 9:15. The motion was unanimously approved.

Respectfully submitted,
Amber Stickle
Director of Recreation and Parks

These minutes are subject to review by the Recreation Commission for corrections and approval thereof.

Year to Date

	<u>Jan - May 12</u>	<u>Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense			
Income			
BUILDINGS AND GROUNDS -- INCOME	2,400.00	2,800.00	85.71%
CREDIT	418.50	1,500.00	27.9%
DEPOT THEATRE -- INCOME	49,713.91	165,403.00	30.06%
ISF FEES (returned check fee)	30.00	100.00	30.0%
PROGRAMS -- INCOME	186,976.87	435,000.00	42.98%
YOUTH GRANTS -- INCOME	0.00	4,000.00	0.0%
Total Income	<u>239,539.28</u>	<u>608,803.00</u>	<u>39.35%</u>
Expense			
CONTRACTUAL	94,710.55	338,000.00	28.02%
EQUIPMENT	799.97	5,500.00	14.55%
PERSONNEL SERVICES	237,997.96	586,257.00	40.6%
REFUNDS (REFUNDS)	160.00		
Total Expense	<u>333,668.48</u>	<u>929,757.00</u>	<u>35.89%</u>

May Financial

	<u>May 12</u>
Ordinary Income/Expense	
Income	
BUILDINGS AND GROUNDS -- INCOME	855.00
CREDIT	42.00
DEPOT THEATRE -- INCOME	8,208.88
ISF FEES (returned check fee)	30.00
PROGRAMS -- INCOME	31,957.60
YOUTH GRANTS -- INCOME	<u>0.00</u>
Total Income	<u>41,093.48</u>
Expense	
CONTRACTUAL	20,482.02
EQUIPMENT	0.00
PERSONNEL SERVICES	<u>44,022.32</u>
Total Expense	64,504.34

Philipstown Community Center Rules (laws)

- 1.No groups of six (6) or more individuals shall use the Community Center playing fields without first acquiring a permit from the Recreation Department
- 2.No person shall use the Community Center playing field after dusk without prior permission from the Recreation Department
- 3.No person shall use the Community Center playing field if it has been closed due to inclement weather. Such closure may occur at any time in the Town’s sole discretion.
- 4.No person shall drive, operate, or park any vehicle on any fields
- 5.No vehicle shall be left on community center from 10pm to 7am without permission from the Recreation Department.
- 6.No person shall sell, consume or ingest any alcoholic beverage on the in the Community Center property or be in violation of the Philipstown Alcoholic Beverage Control Law
- 7.No person shall sell, possess, use or consume any illegal or prohibited substance on Community Center property
- 8.No person shall sell any food beverages, goods or items without specific permission from the Recreation Department
- 9.No person shall amplify any sound on any playing field
10. No person shall smoke on the Philipstown Community Center property
11. No person shall ignite, create or possess any fire of any kind at the Philipstown Community Center unless prior approval is given by the Recreation Department
12. No person shall play or practice golf on Philipstown Community Center property
13. No person shall throw, deposit, leave, or cause to be thrown or deposited, any garbage or rubbish at the Philipstown Community Center
14. No person shall bring or possess any unleashed dog at the Philipstown Community Center

Hours of the Philipstown Community Center & Grounds:

7:30am to 10:00pm

Office hours are from 8:30am – 6:00pm

Rule

- 1.Resident only can rent the field & community center building
- 2.Children under the age of 10 must be accompanied at all time by an adult over the age of 16 at all times.