

**Philipstown Recreation Commission  
Tuesday, September 25, 2012  
Philipstown Community Center – 7:30 P.M.**

PLEDGE

MINUTES – July

FINANCIAL – July & August

CORRESPONDENCE

REPORTS

- a) Program
- b) Theatre
- c) Building and Grounds
- d) Fields
- e) Friends of Philipstown Rec

QUESTIONS FROM THE FLOOR

OLD BUSINESS

- 1. Boiler Update
- 2. Fields Update
- 3. Building Security Update

NEW BUSINESS

- 1. Depot Theatre
- 2. 2013 Budget
- 3. Vending Machines
- 4. Signs

PHILIPSTOWN RECREATION COMMISSION  
MINUTES OF MEETING – July 31, 2012

The regularly scheduled meeting of the Philipstown Recreation Commission was held on July 31, at the Community Center at 7:30pm.

Commission Members Present:

Bill Mazzuca  
Phil Cottenec  
Seth Dinitz  
John Maasik  
Stephanie Hawkins  
Amber Stickle, Director of Recreation

Bill Mazzuca opened the meeting with a salute to the Flag and the Pledge of Allegiance.

John Maasik made a motion, seconded Phil Cottenec and unanimously approved to accept the June minutes.

Financial Report

Gross Revenues for June:	\$ 41,093.48
Bank Charges:	\$ 284.71
Refunds:	\$
Net:	\$ 40,808.77

Stephanie Hawkins made a motion, seconded by John Maasik and unanimously passed to accept the June financial.

The Recreation Commission received one letter of correspondence. Jim Erickson of Garrison submitted a letter regarding the change in age groups in the Depot Theatre Summer programs. He expressed his disappointment that his daughter's age group was not considered in the summer program. Also submitted was a letter from his daughter. She expressed her disappointment as well. Amber Stickle reported that Richard Shea had asked that the upcoming fall production involved daughter's age group so that she could participate. Ms. Stickle also reported that Richard Shea asked Amy Dul to reach out to the family. The commission discussed procedures in how to deal with complaints.

Program Reports – Amber Stickle reported that summer is going well. Registration seems to be up in almost all age groups. She also reported that the Fall Brochure has gone to print and registration opens next week.

Depot Theatre – Stephanie Hawkins reported that the state reporting requirements for the Depot Theatre Board have gotten a bit more complicated than in the past. The board met with Richard Shea. It was decided that the board would set up a meeting with the Town's auditors. It was also reported that the contract with the MTA regarding the propane tank has been put on the back burner. Finally, the Garrison Landing submitted a new lease with the Town for the theatre space that included a \$2,000 rent increase. The proposed rent for 2013 is \$8,000.

Building and Grounds – Amber Stickle reported that the truck will not pass its upcoming inspection and discussed working a new vehicle into the 2013 budget.

Fields – n/a

Friends of Philipstown Recreation – Amber Stickle reported that the 2<sup>nd</sup> annual Castle to River Run will be on October 7, 2012.

Old Business

Boilers – Amber Stickle reported that the Town Board has asked Jimm Boorum to submit a revised proposal for the boilers. She has no further update at this time.

Fields Update – Amber Stickle reported that there is some question regarding the legality of a design build. Ron Gainer met with Peter Davoren to discuss the work that needs to happen on the North Field. Both individuals were going to do a bit more research on the design/build concept.

Community Center Rules: It was discussed that the board would reach out to two security companies to get estimates on security for the community center. There was some discussing regarding trees and rocks to help block vehicle access to the front field. Stephanie Hawkins did some research regarding trees and reported that it is not a practical option for that area.

New Business

New Fall Program: Amber Stickle presented the new fall brochure.

It was moved by Phil Cotennec and seconded by John Maasik to adjourn the commission meeting. The motion was unanimously approved.

Respectfully submitted,  
Amber Stickle  
Director of Recreation and Parks

These minutes are subject to review by the Recreation Commission for corrections and approval thereof.

July Financial

	<u>Jul 12</u>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
BUILDINGS AND GROUNDS -- INCOME	0.00
CREDIT	7.00
DEPOT THEATRE -- INCOME	14,488.80
ISF FEES (returned check fee)	30.00
PROGRAMS -- INCOME	78,408.25
YOUTH GRANTS -- INCOME	<u>0.00</u>
<b>Total Income</b>	<u>92,934.05</u>
<b>Expense</b>	
CONTRACTUAL	21,159.89
EQUIPMENT	0.00
PERSONNEL SERVICES	85,996.99
REFUNDS (REFUNDS)	385.00
<b>Total Expense</b>	<u>107,541.88</u>

August Financial

	<u>Aug 12</u>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
BUILDINGS AND GROUNDS -- INCOME	0.00
CREDIT	270.50
DEPOT THEATRE -- INCOME	15,869.57
ISF FEES (returned check fee)	0.00
PROGRAMS -- INCOME	59,701.25
YOUTH GRANTS -- INCOME	<u>0.00</u>
<b>Total Income</b>	<u>75,841.32</u>
<b>Expense</b>	
CONTRACTUAL	22,000.89
EQUIPMENT	0.00
PERSONNEL SERVICES	72,621.60
REFUNDS (REFUNDS)	<u>600.75</u>
<b>Total Expense</b>	95,223.24