

**Philipstown Recreation Commission
Tuesday, November 27, 2012
Philipstown Community Center – 7:30 P.M.**

PLEDGE

MINUTES – September

FINANCIAL – September & October

CORRESPONDENCE

REPORTS

- a) Program
- b) Theatre
- c) Building and Grounds
- d) Fields
- e) Friends of Philipstown Rec

QUESTIONS FROM THE FLOOR

OLD BUSINESS

- 1. Boiler Update
- 2. Building Security Proposal
- 3. Soccer Program

NEW BUSINESS

- 1. 2013 Final Budget
- 2. Bikes & Kids Proposal
- 3. Commission Elections
- 4. Dog Park Group

PHILIPSTOWN RECREATION COMMISSION
MINUTES OF MEETING – September 25, 2012

The regularly scheduled meeting of the Philipstown Recreation Commission was held on September 25, at the Community Center at 7:30pm.

Commission Members Present:

Bill Mazzuca
Phil Cottenec
John Maasik
Stephanie Hawkins
Al Zgolinski
Amber Stickle, Director of Recreation

Bill Mazzuca opened the meeting with a salute to the Flag and the Pledge of Allegiance.

John Maasik made a motion, seconded Stephanie and unanimously approved to accept the July minutes.

Financial Report

Gross Revenues for July:	\$ 94,298.50
Bank Charges:	\$ 329.45
Refunds:	\$ 385.00
Net:	\$ 94,353.60

John Maasik made a motion, seconded by Claudio Marzollo and unanimously passed to accept the June financial.

Program Reports – Amber Stickle reported that all of the fall programs are off and run. The soccer numbers are down. She also reported that there is a senior luncheon coming up on October 3. She asked for volunteers if possible.

Depot Theatre – Amber Stickle reported that the building had a little trouble with the Fire Inspector back in August. There was a handful of work that needed to get done before the theatre could hold another performance in order to bring the building up to code. She reported working with the Town Board, Depot Theatre and the Garrison Landing to make sure all the issues were addressed. Stephanie Hawkins reported that the contract with the MTA regarding the propane tank was still pending.

Building and Grounds – Amber Stickle reported meeting with the Garden Club at Glassbury Court. They discussed some new was to improve the vegetation at the North Highlands Park. It was a productive meeting and they will be working together more in the future.

Fields –

Friends of Philipstown Recreation – Amber Stickle reported the Castle to River Run is going to be held on October 7th. The Friends of Philipstown Recreation is predicted over 200 runners. She asked if anyone was available to volunteer to let her know.

Old Business

Boilers – Dave Merandy reported working on the engineering of the boiler proposal. He has met with Jim Boorum and has asked that a new proposal be submitted with a few changes. Councilman Merandy also reported gathering abatement estimates.

Fields Update – The commission discussed their disappointed with the lack of movement on the field RFP's. It was decided that the commission should start looking for an engineer to help guide the process. Claudio Marzollo made the motion that the Recreation Commission wants Amber Stickle to get estimates for an engineer to produce drawing related to reshaping, repairing and irrigation for the fields at Philipstown Park, the front field at the community center. The motion was seconded by Al Zgolinski and unanimously approved.

New Business

2013 Budget – Amber Stickle presented the 2013 proposed budget for the commission to review.

Vending Machines – John Maasik presented an idea to have a Pepsi machine installed at the community center. There would be no cost to the Town and no contract. The Town would receive 10% of each beverage sold. Al Zgolinski made the motion to have a Pepsi machine installed at the community center with Gatorade, water and limited soda drinks. The motion was seconded by Phil Cotennec and unanimously approved.

Signs – Amber Stickle reported having a number of outside organizations ask if they could put signs up outside the community center and at the entrance on 9D. John Maasik made the motion that no more than 3 organizations could put road signs (not exceeding 2' x 3') up at the community center at a given time and that all signs needed approval by the Recreation Director. The motion was seconded by Al Zgolinski and unanimously approved.

It was moved by Al Zgolinski and seconded by Phil Cotennec to adjourn the commission meeting. The motion was unanimously approved.

Respectfully submitted,
Amber Stickle
Director of Recreation and Parks

These minutes are subject to review by the Recreation Commission for corrections and approval thereof.

E I P S

Electronic Intrusion Protection Services, Inc.



1425 Washington Street, Cortlandt Manor, New York 10567
914-788-8890 Fax 914-788-8859 email EIPS@AOL.COM

NYS License 12000030857
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"Specializing in Communications and Security"

STAND ALONE DOOR ALARM

This device will create an audible alarm at the door in the event that the door is opened. This device includes a key controlled bypass.

One (1) Alarm Lock PG21 Stand Alone Exit Door

Installation Cost – (based on prevailing wage) ----- per door - \$415.00

CCTV SYSTEM

This system is designed to record for thirty days and will allow for up to sixteen (16) cameras. This system can be attached to your LAN (local area network) for viewing from a local pc or over the WAN for remote viewing. The Digital Video Recorder carries a three (3) year limited warranty and cameras carry a five (5) year limited warranty.

One (1) Speco 16LS2TB Sixteen (16) Camera Digital Video Recorder
with Built in DVD Burner and Two Terabytes of Storage

One (1) Viewsonic 19 Inch LCD Monitor

One (1) Altronix Sixteen (16) Camera Power Supply

Installation, Programming and Training ----- \$2,026.00

Exterior Speco HTINTB8 High Resolution, Intensifier Series Dome
Cameras with 2.8 to 12MM Lens

Camera Cost ----- \$308.97*

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Interior Speco CVC5825DNU 2.8 – 12MM Lens, High Resolution Indoor
Dome Cameras with IR Illuminator

Camera Cost ----- \$227.50*

*The above cameras will require an additional installation cost based on locations and distance from recording equipment. In addition multiple cameras runs/installation could prove more cost effective if installed at the same time. Based on construction of the building and prevailing wage the cost per camera can range from \$300.00 to \$600.00 per camera.

If you have any questions, please do not hesitate to call.

Thank You,


Kenneth R. Marcus

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"Specializing in Communications and Security"

November 20, 2012

Town of Philipstown Community Center
107 Glenclyff Road
Garrison, New York 10524
Attn: Amber Stickle

Dear Ms. Stickle,

Per our conversation the following is the breakdown of Security Additions/Modification for your above location for your evaluation.

FRONT DOOR INTERCOM WITH ELECTIC STRIKE RELEASE

As your existing Telephone System is no longer manufactured and your Telephone Provider can not provide door phone integration it will prove more cost effective to replace it with the below Panasonic Telephone System than it would be to run separate intercoms to each station. In addition this system will provide Auto Attendant and Voice Mail and carries a two year limited warranty.

- One (1) Panasonic KX-TDA50 Hybrid Control initially configured for Four (4) CO Lines (expandable to Eight) by Eight (8) Extensions (expandable to Twenty Four Extensions)
- One (1) Panasonic KX-TVA50 Two (2) Port Voice Processing System (expandable to Six Ports)
- One (1) Panasonic Door Phone
- Six (6) Panasonic KX-DT343B Black Twenty Four Button, LCD Speakerphones
- One (1) Adams Rite 8802 36 EL Electric Release Device

Installation Cost – (based on prevailing wage) ----- \$3,825.00

2013 Budget - November 2013

	<u>2012 FINAL</u>	<u>2013</u>	<u>2013 Adopted</u>	
Income				
Income				
BUILDINGS AND GROUNDS	\$ 2,800.00	\$ 3,300.00	\$ 3,300.00	18%
Community Center	\$ 2,500.00	\$ 3,000.00	\$ 3,000.00	20%
Philipstown Park	\$ 300.00	\$ 300.00	\$ 300.00	0%
CREDIT	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	0%
DEPOT THEATRE -- INCOME	\$ 165,403.00	\$ 161,732.00	\$ 161,732.00	-2%
Adult Productions	\$ 39,053.00	\$ 37,802.00	\$ 37,802.00	-3%
Grants	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	0%
PPA Contributions	\$ 36,500.00	\$ 36,500.00	\$ 36,500.00	0%
PPA Programing	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	0%
Program Advertisements	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	0%
Theatre Concessions	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	0%
Youth & Teen Classes and Productions	\$ 57,650.00	\$ 56,430.00	\$ 56,430.00	-2%
Building Rental (TAH)	\$ 1,200.00	\$ -	\$ -	-100%
ISF FEES (returned check fee)	\$ 100.00	\$ 100.00	\$ 100.00	0%
PROGRAMS -- INCOME	\$ 435,000.00	\$ 433,250.00	\$ 433,250.00	0%
Adult	\$ 40,000.00	\$ 44,000.00	\$ 44,000.00	10%
After School Programing	\$ 70,000.00	\$ 71,500.00	\$ 71,500.00	2%
Audio Development Studio	\$ 500.00			-100%
Ceramics Studio	\$ 15,000.00	\$ 7,000.00	\$ 7,000.00	-53%
Community Co-Op Programs	\$ 2,250.00	\$ 2,000.00	\$ 2,000.00	-11%
Digital Lab	\$ -			
Family Events and Trips	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	0%
Late Fees	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	0%
Non-Resident Fees	\$ 3,000.00	\$ 3,250.00	\$ 3,250.00	8%
Outstanding Invoices 2011	\$ 8,500.00	\$ 10,000.00	\$ 10,000.00	18%
Outstanding Invoices Pre-2011	\$ 500.00	\$ 750.00	\$ 750.00	50%
Pre-School Programs	\$ 92,500.00	\$ 94,000.00	\$ 94,000.00	2%
Senior Programs	\$ 500.00	\$ 500.00	\$ 500.00	0%
Sports Programs	\$ 42,500.00	\$ 35,000.00	\$ 35,000.00	-18%
Summer Programs	\$ 147,500.00	\$ 152,000.00	\$ 152,000.00	3%
Teen Programing	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00	0%
Youth Programing	\$ 5,000.00	\$ 6,000.00	\$ 6,000.00	20%
Income	\$ 604,803.00	\$ 599,882.00	\$ 599,882.00	-1%
YOUTH GRANTS -- INCOME	\$ 4,000.00			-100%
Total Income	\$ 608,803.00	\$ 599,882.00	\$ 599,882.00	-1%

Expense

CONTRACTUAL

BUILDINGS & GROUNDS	\$ 153,455.00	\$ 120,000.00	\$ 120,000.00	-22%
Community Center	\$ 120,655.00	\$ 96,500.00	\$ 96,500.00	-20%
Building Improvements	\$ 2,000.00	\$ 5,000.00	\$ 5,000.00	150%
Building Supplies	\$ 11,000.00	\$ 9,000.00	\$ 9,000.00	-18%
Maintenance	\$ 25,000.00	\$ 5,000.00	\$ 5,000.00	-80%
Utilities	\$ 65,000.00	\$ 67,500.00	\$ 67,500.00	4%
Grounds Maintenance	\$ 17,655.00	\$ 10,000.00	\$ 10,000.00	-43%
Depot Theatre	\$ 11,500.00	\$ 13,500.00	\$ 13,500.00	17%
Cleaning (Cleaning)	\$ 2,000.00	\$ 1,500.00	\$ 1,500.00	-25%
Lease	\$ 6,000.00	\$ 8,000.00	\$ 8,000.00	33%
Maintenance	\$ 1,000.00	\$ 1,500.00	\$ 1,500.00	50%
Trash Removal - Depot Theatre	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	0%
Water	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	0%
Fleet	\$ 5,000.00	\$ 10,000.00	\$ 10,000.00	100%
Philipstown Park	\$ 12,800.00			-100%
Equipment Maintenance	\$ 500.00	\$ 1,000.00	\$ 1,000.00	100%
Equipment Rental	\$ 400.00	\$ 300.00	\$ 300.00	-25%
Field Maintenance	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	0%
Parking Lot Maintenance	\$ 500.00	\$ 500.00	\$ 500.00	0%
Porta-John	\$ 2,400.00	\$ 2,000.00	\$ 2,000.00	-17%
State Fees	\$ 100.00	\$ 100.00	\$ 100.00	0%
Trash Removal - Park	\$ 1,400.00	\$ 1,200.00	\$ 1,200.00	-14%
Quarry Pond	\$ 3,500.00			-100%
Maintenance	\$ 3,500.00	\$ 3,000.00	\$ 3,000.00	-14%
CREDIT CARD FEES	\$ 4,250.00	\$ 4,000.00	\$ 4,000.00	-6%
DEPOT THEATRE	\$ 69,345.00	\$ 65,602.00	\$ 65,602.00	-5%
Adult Productions	\$ 23,350.00	\$ 18,537.00	\$ 18,537.00	-21%
Advertising	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	0%
Mailing	\$ 250.00	\$ 100.00	\$ 100.00	-60%
PPA Programming	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	0%
Supplies	\$ 500.00	\$ 500.00	\$ 500.00	0%
Tech Supplies	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	0%
Theatre Concessions	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	0%
Youth & Teen Classes and Productions	\$ 22,245.00	\$ 23,465.00	\$ 23,465.00	5%
OFFICE	\$ 21,500.00	\$ 25,050.00	\$ 25,050.00	17%
Cell Phone (Cell Phones - Nextel)	\$ 600.00	\$ 600.00	\$ 600.00	0%
Dues, Conferences, Subscription	\$ 1,000.00	\$ 750.00	\$ 750.00	-25%
Equipment Rental	\$ 11,000.00	\$ 15,000.00	\$ 15,000.00	36%
Equipment Repair	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	0%
Internet	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	0%
Mileage	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	0%
Office Supplies	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	0%
Postage and Delivery	\$ 150.00	\$ -	\$ -	-100%

Special Events	\$ 250.00	\$ 200.00	\$ 200.00	-20%
PETTY CASH	\$ 750.00	\$ 700.00	\$ 700.00	-7%
PROGRAMS	\$ 88,700.00	\$ 94,250.00	\$ 94,250.00	6%
Adult Programming	\$ 15,000.00	\$ 22,500.00	\$ 22,500.00	50%
After School Programming	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	0%
Audio Development Studio	\$ 200.00	\$ -	\$ -	-100%
Ceramics Studio	\$ 5,000.00	\$ 2,500.00	\$ 2,500.00	-50%
Community Co-Op Programs	\$ 1,500.00	\$ 1,000.00	\$ 1,000.00	-33%
Digital Lab	\$ 200.00	\$ -	\$ -	-100%
Family Events and Trips	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	0%
First Aid Supplies	\$ 300.00	\$ 750.00	\$ 750.00	150%
Newspaper Inserts	\$ 1,250.00	\$ 1,500.00	\$ 1,500.00	20%
Pre-School Programs	\$ 6,750.00	\$ 6,500.00	\$ 6,500.00	-4%
Program Development	\$ 500.00	\$ 500.00	\$ 500.00	0%
Program Supplies	\$ 500.00	\$ 500.00	\$ 500.00	0%
Senior Programs	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	0%
Sports Programs	\$ 18,000.00	\$ 17,500.00	\$ 17,500.00	-3%
Staff Development	\$ 500.00	\$ 500.00	\$ 500.00	0%
Summer Programs	\$ 22,000.00	\$ 24,000.00	\$ 24,000.00	9%
Teen Programming	\$ 2,000.00	\$ 1,500.00	\$ 1,500.00	-25%
Youth Programming	\$ 500.00	\$ 400.00	\$ 400.00	-20%
Total CONTRACTUAL	\$ 338,000.00	\$ 309,602.00	\$ 309,602.00	-8%
EQUIPMENT				
Building and Grounds	\$ 2,000.00	\$ 1,500.00	\$ 1,500.00	-25%
Depot Theatre				
Office	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	0%
Programs	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	0%
Digital Lab (Digital Lab)	\$ -	\$ -	\$ -	
Pre-School Programs		\$ -	\$ -	
Program Development	\$ 500.00	\$ 500.00	\$ 500.00	0%
Sports Programs	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	0%
Summer Programs	\$ 500.00	\$ 500.00	\$ 500.00	0%
Total EQUIPMENT	\$ 5,500.00	\$ 5,000.00	\$ 5,000.00	-9%
PERSONNEL SERVICES				
Buildings and Grounds	\$ 6,200.00	\$ 7,500.00	\$ 7,500.00	21%
Community Center	\$ 200.00	\$ -	\$ -	-100%
Philipstown Park	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	0%
Quarry Pond	\$ 4,000.00	\$ 5,500.00	\$ 5,500.00	38%
Depot Employees	\$ 107,047.00	\$ 110,112.00	\$ 109,400.00	2%
Creative Director	\$ 22,603.00	\$ 23,280.00	\$ 23,280.00	3%
Executive Director	\$ 28,164.00	\$ 29,000.00	\$ 29,000.00	3%

House Manager	\$ 17,967.00	\$ 18,506.00	\$ 18,500.00	3%
Youth Coordinator	\$ 4,000.00	\$ 4,120.00	\$ 4,120.00	3%
Tech Director	\$ 17,967.00	\$ 18,506.00	\$ 18,500.00	3%
Youth & Teen Classes and Productions	\$ 16,346.00	\$ 16,700.00	\$ 16,000.00	-2%
Office Employees	\$ 253,510.00	\$ 264,000.00	\$ 259,760.00	2%
Account Clerk	\$ 34,300.00	\$ 35,750.00	\$ 35,300.00	3%
Building and Grounds Assistant	\$ 32,200.00	\$ 33,500.00	\$ 33,200.00	3%
Building and Grounds Supervisor	\$ 51,960.00	\$ 54,000.00	\$ 52,960.00	2%
Clerk/Registrar CSEA	\$ 40,050.00	\$ 41,750.00	\$ 41,050.00	2%
Recreation Leader	\$ 37,000.00	\$ 38,500.00	\$ 38,000.00	3%
Recreation Director	\$ 58,000.00	\$ 60,500.00	\$ 59,250.00	2%
Programs	\$ 219,500.00	\$ 235,500.00	\$ 233,712.00	6%
Adult Programs	\$ 14,000.00	\$ 15,000.00	\$ 15,000.00	7%
After School Programming	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	0%
Audio Development Studio	\$ 500.00	\$ -	\$ -	-100%
Ceramics Studio	\$ 9,000.00	\$ 4,500.00	\$ 4,500.00	-50%
Pre-School Programs	\$ 45,000.00	\$ 57,000.00	\$ 56,000.00	24%
Sports Programs	\$ 10,000.00	\$ 7,500.00	\$ 7,500.00	-25%
Summer Programs	\$ 107,500.00	\$ 117,000.00	\$ 116,500.00	8%
Teen Programming	\$ 500.00	\$ 500.00	\$ 500.00	0%
Youth Programming	\$ 3,000.00	\$ 4,000.00	\$ 3,712.00	24%
Total PERSONNEL SERVICES	\$ 586,257.00	\$ 617,112.00	\$ 610,372.00	4%
Total Expense	\$ 929,757.00	\$ 931,714.00	\$ 924,974.00	-1%
Subsidy	\$ (320,954.00)	\$ (331,832.00)	\$ (325,092.00)	1%

Dear Neighbors,

I am appealing to you with honor and deep humility on behalf of a man who was taken from us before he was able to complete his dream.

John Guinan died of cancer of the brain, he was loved and admired by hundreds of people up and down the Hudson and in the Philipstown community. He was an avid cyclist and did the AIDS and COPS run, from DC to NY. His family has for fifty years served the community, by running the local "Get together in Garrison. " The first Thursday after the full moon was called "Irish night" Of course no-one was excluded and everyone including former Governor George Pataki attended many times. "The Little Chapel on the River", (Gwendolyn Bounds) correctly depicted the reverence and respect this family projected.

As a Cancer survivor myself, I know first hand how one can become depressed or how it will effect your family and friends. So I invited him to lunch to keep his spirits up!

Imagine if you can, sitting opposite a young man terminally ill when he says "I'm pissed off". "What did I say?" I replied. "No-no not you, There are two bikes at the dumpster, in perfect condition, do you have any idea how many bikes are in the landfills today? They may have flats or kids just out grow them?" Here's a guy who can expire at any moment and he's thinking **BIKES and KIDS**. "John that's a great idea, I'll make a business model, that will work, but you must stick around to help me."

Unfortunately he passed away soon after. But the conversation made a most profound impact on my life.

I know we are all committed to children and so I am asking you to look at this man's idea, to promote biking, education, health, and the environment. We are committed to take bikes out of landfills and re-hab them, give them to under privileged kids, who have good attendance records and above all, good grades in school, without bias as to race, religion or gender. The awards are to be determined by the participating schools. These are the aspects he sought to explore.

Further more, children who are in remission from cancer or cystic fibrosis or other diseases, whose parents are unable to afford a bike due to hospital and medical bills, automatically get a bike. The hope is that it will help breathe life, or perhaps put a smile on their faces.

Generous people have donated more than fifty bikes to this new idea, with a commitment from the Croton Police Department, Carting companies (3) and local "Bike Shops" (5) to help us.

If you can in any way please help me to continue to work for the benefit of youngsters. Sponsors are needed. It's a "win-win situation, coming down on the side of the angels"

I will always be indebted to you.

Thanking you in advance,

Jay Vitale

Guinan's Aurora on "Face Book"

P.O.B. 446

Garrison, N.Y. 10524

For any more information I can provide, my phone # is 845-