

Philipstown Recreation Commission
Tuesday, June 25, 2013
Philipstown Community Center – 7:30 P.M.

PLEDGE

MINUTES – May

FINANCIAL – May

CORRESPONDENCE

REPORTS

- a) Program
- b) Theatre
- c) Building and Grounds
- d) Friends of Philipstown Rec

QUESTIONS FROM THE FLOOR

OLD BUSINESS

- 1. Boiler update

NEW BUSINESS

- 1. Boy Scout Project
- 2. Tree
- 3. Gym light switch

PHILIPSTOWN RECREATION COMMISSION
MINUTES OF MEETING – May 28, 2013

The regularly scheduled meeting of the Philipstown Recreation Commission was held on May 28, 2013 at the Community Center at 7:30pm.

Commission Members Present:
Bill Mazzuca
Claudio Marzollo
John Maasik
Phil Cotennec
Amber Stickle, Director of Recreation

John Maasik opened the meeting with a salute to the Flag and the Pledge of Allegiance.

Financial Report	
Gross Revenues for April:	\$48,358.38
Bank Charges:	\$ 227.14
Refunds:	\$ 126.00
Net:	\$ 48,005.24

Bill Mazzuca made a motion, seconded Claudio Marzollo and unanimously approved to accept the April minutes.

Claudio Marzollo made a motion, seconded by Bill Mazzuca, and unanimously approved to accept the April financials.

Program Reports – Amber Stickle reported that Summer Registration is up at this point in comparison to other year.

Depot Theatre – Claudio Marzollo reported that the theatre costumes are completely moved out of Station One. The costume workshop is set up at rec. He also reported that Friday May 31 the Depot Theatre will be holding a benefit at The Garrison. Tickets are still available at brownpapertickets.com.

Building and Grounds –

Friends of Philipstown Recreation – Amber Stickle reported the Friends of Philipstown Recreation just recently found out that an anonymous donor will be giving a matching \$50,000 donation to the pavilion. The Friends are now working hard to fundraise the matching \$50,000. There is a big push by the fiends to get the pavilion built by the fall and a temporary ice skating rink for the winter. Amber Stickle showed the current drawing of the park pavilion. The group will start to work on the septic system and DOH approval. There was some discussion about talking to OSI about temporary ice skating for the rink.

Old Business

Boilers – Amber Stickle discussed that the RFP was at the town attorney for review. She expressed some concern about how far behind the project has falling. When the original timeline was presented, the asbestos abatement was to happen in the month of June. Now that the project is behind schedule

the abatement will not start until July. Ms. Stickle expressed her understanding that the abatement process was safe but was worried about the public perception of the process. She expressed concern over parents wanting to pull their child out of camp and the PR nightmare that could come. The rest of the commission members shared similar concerns about the abatement happening during camp hours. They discussed how it was not a good idea and wanted to pursue doing the abatement during "off hours". Claudio Marzollo made a motion that the commission recommend to the town board that the abatement happen during off camp hours, either night, weekend or the end of August. The motion was seconded by Bill Mazzuca and unanimously approved.

Park – John Maasik reported on the town board workshop regarding rec projects. He discussed how the water tower and boilers are slated to be done this year. He asked the commission to discuss prioritizing the fields to see where we want to start. He explained that there is not enough money to do them all right now, but we can start with one or two this year and maybe do another next year. The commission discussed doing minor renovations to the water tower field at the community center and the main field at Philipstown Park. The main field sees the most rec department use and makes the most sense to start with.

New Business

Ice Skating Rink – There has been a few commission members who have looked into temporary ice skating rinks for Philipstown Park. The size of the rink would be 88x148 and would operate during day light hours. There was some discussion about talking to OSI about temporary lighting for the winter months to extend the use time of the rink.

It was moved by Bill Mazzuca and seconded by Claudio Marzollo to adjourn the commission meeting at 9:03pm. The motion was unanimously approved.

Respectfully submitted,

Amber Stickle, Director of Recreation and Parks

These minutes are subject to review by the Recreation Commission for corrections and approval thereof.

May

	<u>May 13</u>
Ordinary Income/Expense	
Income	
BUILDINGS AND GROUNDS -- INCOME	0.00
CREDIT	10.00
DEPOT THEATRE -- INCOME	12,903.61
ISF FEES (returned check fee)	0.00
PROGRAMS -- INCOME	<u>26,436.50</u>
Total Income	<u>39,350.11</u>
Expense	
CONTRACTUAL	21,903.85
EQUIPMENT	0.00
PERSONNEL SERVICES	41,791.55
REFUNDS (REFUNDS)	<u>155.00</u>
Total Expense	63,850.40

Year to Date (May)

	<u>Jan - May 13</u>	<u>Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense			
Income			
BUILDINGS AND GROUNDS -- INCOME	453.96	3,300.00	13.76%
CREDIT	407.50	1,500.00	27.17%
DEPOT THEATRE -- INCOME	51,203.37	161,732.00	31.66%
ISF FEES (returned check fee)	0.00	100.00	0.0%
PROGRAMS -- INCOME	<u>152,454.92</u>	<u>433,250.00</u>	<u>35.19%</u>
Total Income	<u>204,519.75</u>	<u>599,882.00</u>	<u>34.09%</u>
Expense			
CONTRACTUAL	96,222.31	309,602.00	31.08%
EQUIPMENT	0.00	5,000.00	0.0%
PERSONNEL SERVICES	233,003.34	610,372.00	38.17%
REFUNDS (REFUNDS)	281.00		
Total Expense	<u>329,506.65</u>	<u>924,974.00</u>	<u>35.62%</u>

PROPOSAL

Date: 5/29/13



PIDALA ELECTRIC INC

RESIDENTIAL - COMMERCIAL - INDUSTRIAL
LICENSED & INSURED - EMERGENCY SERVICE

3212 Route 9, PO Box 249
Cold Spring, NY 10516
(845)265-8521 Fax(845)265-2678

Proposal Submitted to:

Town of Philipstown
Recreation Department
PO Box 155
238 Main Street
Cold Spring, NY 10516

Date of Plans:

Phone/Fax:

(845) 424-4618
amber@philipstownrecreation.com

Job Name/Location:

Gym Lighting Switches

Job Phone:

Pidala Electric Inc., proposes the following:

Gym Lighting Switches

- Supply and install two switches near entry of gym to control all fluorescent lights
- Supply and install conduit/wire in mechanical room to make connections to existing lights

Total for above work: \$950.00

Nine hundred fifty and 00/100----- Dollars \$950.00

Payments to be made as follows:

Upon completion

All material is guaranteed to be as specified. All work is to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from the above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized
Signature _____

Note: This Proposal may be withdrawn by us if not accepted in 30 days

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Signature _____

Date of Acceptance: _____