

**Philipstown Recreation Commission
Tuesday, September 24, 2013
Philipstown Community Center – 7:30 P.M.**

PLEDGE

MINUTES – August

FINANCIAL – August

CORRESPONDENCE

REPORTS

- a) Program
- b) Theatre
- c) Building and Grounds
- d) Friends of Philipstown Rec
- e) Winter Carnival

QUESTIONS FROM THE FLOOR

OLD BUSINESS

- 1. Boiler update
- 2. Recycling
- 3. After Hours Position

NEW BUSINESS

PHILIPSTOWN RECREATION COMMISSION
MINUTES OF MEETING – August 27, 2013

The regularly scheduled meeting of the Philipstown Recreation Commission was held on August 27, 2013 at the Community Center at 7:30pm.

Commission Members Present:

John Maasik, Chairman
Bill Mazzuca
Joel Conybear
Phil Cottenec
Amber Stickle, Director of Recreation

John Maasik opened the meeting with a salute to the Flag and the Pledge of Allegiance.

Claudio made a motion, seconded by Joel Conybear and unanimously approved to accept the May minutes.

Financial Report

Gross Revenues for July:	\$
Bank Charges:	
Refunds:	\$
Net:	\$

Joel Conybear made a motion, seconded by Phil Cottenec, and unanimously approved to accept the July financials.

Correspondence –

Program Reports – Amber Stickle reported that camp went well. She thanked Susan Richardson and all the staff for their hard work. It was a great summer. Ms. Stickle reported that she is working on the preschool certification with the Office of Children and Family Services. She also reported that all the fall sports programs will start on September 21. Finally, Ms. Stickle reported that the free senior exercise classes all a very positive response thus far.

Depot Theatre – Claudio Marzollo reported that the summer children’s programs were all terrific. He reported that The Depot Theatre is holding a fund drive to raise \$200,000 to install the generator, various plaza upgrades, upgrades to the seats and to improve the AC. There was a matching grant of \$50,000 from an anonymous donor. The Depot Theatre Board will be talking with The Garrison Landing about an extension to the lease.

Building and Grounds – Ms. Stickle reported no major problems with the buildings and grounds. The boiler project is underway. The park is lined for the fall. John Maasik asked that the tree overhanging on the north field be trimmed.

Friends of Philipstown Recreation – Amber Stickle reported that the park pavilion campaign has raised about \$28,000. She also reported receiving the first half of the matching grant. Ms. Stickle reported

there would be a meeting tomorrow, August 28 at Philipstown Park to finalize the pavilion location. The Castle to River Run will be October 6 and volunteers are needed.

Winter Carnival – The commission would like to hold a winter carnival. It was decided that John Maasik, Joel Conybear, and Bill Mazzuca would start a committee to plan the event. The first meeting will be September 11 at 5:00pm.

Old Business

Boilers – Amber Stickle reported that UAP has started to work on the site. They have been very easy to work with thus far. She presented a new timeline for the commission to review. The plan is to have at least one boiler up and running by the start of the heating season.

New Business

After Hours Position – Amber Stickle presented a list of possible job responsibilities for an after hour position. Claudio Marzollo made a motion to hire two part time night Recreation Assistance to oversee the building and Town Park and be paid \$10-12 dollars per hour. The motion was seconded by Bill Mazzuca and unanimously approved.

2014 Budget – Amber Stickle said that she is working on the 2014 budget. The commission asked that she consider the following items: coaches training, part time position, bus trips, outdoor basketball hoop and resurfacing the fields.

It was moved by Claudio Marzollo and seconded by Joel Conybear to adjourn the commission meeting at 8:53pm. The motion was unanimously approved.

Respectfully submitted,

Amber Stickle, Director of Recreation and Parks

These minutes are subject to review by the Recreation Commission for corrections and approval thereof.

August

	<u>Aug 13</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
BUILDINGS AND GROUNDS -- INCOME	0.00	0.00	0.00	0.0%
CREDIT	242.00	0.00	242.00	100.0%
DEPOT THEATRE -- INCOME	16,143.00	0.00	16,143.00	100.0%
ISF FEES (returned check fee)	0.00	0.00	0.00	0.0%
PROGRAMS -- INCOME	<u>52,222.25</u>	<u>0.00</u>	<u>52,222.25</u>	<u>100.0%</u>
Total Income	<u>68,607.25</u>	<u>0.00</u>	<u>68,607.25</u>	<u>100.0%</u>
Gross Profit	68,607.25	0.00	68,607.25	100.0%
Expense				
CONTRACTUAL	25,343.74	0.00	25,343.74	100.0%
EQUIPMENT	0.00	0.00	0.00	0.0%
PERSONNEL SERVICES	75,174.26	0.00	75,174.26	100.0%
REFUNDS (REFUNDS)	<u>140.00</u>	<u>0.00</u>	<u>140.00</u>	<u>100.0%</u>
Total Expense	<u>100,658.00</u>	<u>0.00</u>	<u>100,658.00</u>	<u>100.0%</u>
Net Ordinary Income	<u>-32,050.75</u>	<u>0.00</u>	<u>-32,050.75</u>	<u>100.0%</u>
Net Income	<u><u>-32,050.75</u></u>	<u><u>0.00</u></u>	<u><u>-32,050.75</u></u>	<u><u>100.0%</u></u>

January to August

	<u>Jan - Aug 13</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
BUILDINGS AND GROUNDS -- INCOME	1,703.96	3,300.00	-1,596.04	51.64%
CREDIT	905.81	1,500.00	-594.19	60.39%
DEPOT THEATRE -- INCOME	98,604.35	161,732.00	-63,127.65	60.97%
ISF FEES (returned check fee)	0.00	0	-100.00	0.0%
PROGRAMS -- INCOME	339,916.26	100.00	-93,333.74	78.46%
REIMBURSEMENTS / REBATES	62.25	433,250.00		
Total Income	<u>441,192.63</u>	<u>599,882.00</u>	<u>-158,689.37</u>	<u>73.55%</u>
Gross Profit	441,192.63	599,882.00	-158,689.37	73.55%
Expense				
CONTRACTUAL	160,948.34	309,602.00	-148,653.66	51.99%
EQUIPMENT	239.00	0	-4,761.00	4.78%
PERSONNEL SERVICES	447,047.62	5,000.00	-163,324.38	73.24%
REFUNDS (REFUNDS)	767.00	610,372.00		
Total Expense	<u>609,001.96</u>	<u>924,974.00</u>	<u>-316,739.04</u>	<u>66%</u>
Net Ordinary Income	<u>-167,809.33</u>	<u>325,092.00</u>	<u>157,282.67</u>	<u>51.62%</u>
Net Income	<u><u>-167,809.33</u></u>	<u><u>325,092.00</u></u>	<u><u>157,282.67</u></u>	<u><u>51.62%</u></u>