

**Philipstown Recreation Commission
Tuesday, March 4, 2014
Philipstown Community Center – 7:30 P.M.**

PLEDGE

MINUTES – January

FINANCIAL – January

CORRESPONDENCE

REPORTS

- a) Program
- b) Theatre
- c) Building and Grounds
- d) Friends of Philipstown Rec
- e) Winter Carnival

QUESTIONS FROM THE FLOOR

OLD BUSINESS

- 1) Boiler Update
- 2) Dog Park
- 3) Philipstown Park

NEW BUSINESS

- 1. Mirror Purchase
- 2. Landscaping Contract

Executive Session

PHILIPSTOWN RECREATION COMMISSION
MINUTES OF MEETING – March 4, 2014

The regularly re-scheduled meeting of the Philipstown Recreation Commission was held on March 4, 2014 at the Community Center at 7:30pm.

Commission Members Present:

John Maasik, Chairman
Bill Mazzuca
Joel Conybear
Phil Cotennec
Claudio Marzollo
Amber Stickle, Director of Recreation

John Maasik opened the meeting with a salute to the Flag and the Pledge of Allegiance.

Financial Report

Gross Revenues for January:	\$ 47,301.44
Bank Charges:	237.99
Refunds:	\$
Net:	\$ 47,063.45

Claudio Marzollo made a motion, seconded by Phil Cotennec, and unanimously approved to accept the January financials.

Correspondence –

Eagle Scout Project – The rec department has been approached by Steven Casement to help with a prospective Eagle Scout project. Steven Casement introduced himself as a member of Troop 347. He was inquiring to see if Rec has any ideas or plans for projects that might need done within the facilities. The Commission discussed a few possible ideas: 1) New Ice rink sports swap center within the rec building. Shelving, and storage to set up a sports swap. 2) Benches at the upper field at the rec front field. 3) Gaga pit 4) trail blazing at quarry pond 5) Move exercise equipment. Claudio and John have volunteered to meet with Steven to come up with potential ideas.

Reports:

Programs – Summer registration starts March 17. Winter programs winding down and spring programs are picking up. Soccer registration is down.

Theatre – Set shop has been asked to leave fire house. Theatre wants to build a set shop down at the theater and is working on metro north to give approval for a building on their property. In the time being they are moving into the Garrison Institute. Theatre generator is now working. Mr. Marzollo went to 1776. The performance opened last weekend and is being done as a costumed performance. John Maasik asked if the shed on metro north property would be an expense to the Town. Claudio said he would bring anything of that nature to the

commission for approval. Amber wanted to make it clear that it this would be a Depot Theatre expense not a Town expense.

Building and Ground – The Town was awarded \$50,000 grant for Pavilion at Park. Our B&G staff is out this week. Ms. Stickle expressed the need to come up with a rink maintenance plan for next season.

Friends - Ms. Stickle reported that there has been discussion regarding the Spring Mudder and if people were are willing to help. Park Pavilion drawings are being finalized. The department is working with Patty Smith on testing the well water.

Winter Carnival – Joel Conybear reported that the weather was great and attendance was great. The even went off perfectly. There was a discussion regarding parking. Parking was an issue at both locations and it is something that will need to be addressed before next year. Overall it was a very successful event. The Land Trust asked to donate any of the profits to the Park Pavilion

New Business

Boiler Update – Amber Stickle reported having no real update. She reported that Town Board did approve the installation of the sensor but they are yet to be installed. Boilers 2 & 3 have been running. The department needs an emergency oil delivery from Downey. Ms. Stickle reported that the new oil bids were thrown out because the form was not filled out correctly. Councilwomen Montgomery reported that she would confirm with the Town Clerk that the town was going out to re-bid. -

It was moved by Claudio Marzollo and seconded by Phil Cotennec to adjourn the commission meeting at 8:40pm. The motion was unanimously approved.

Respectfully submitted,

Amber Stickle, Director of Recreation and Parks

These minutes are subject to review by the Recreation Commission for corrections and approval thereof.

February

	<u>Feb 14</u>
Ordinary Income/Expense	
Income	
BUILDINGS AND GROUNDS -- INCOME	60.00
CREDIT	60.00
DEPOT THEATRE -- INCOME	2,064.00
PROGRAMS -- INCOME	<u>18,870.75</u>
Total Income	<u>21,054.75</u>
Gross Profit	21,054.75
Expense	
CONTRACTUAL	11,048.97
PERSONNEL SERVICES	39,394.70
REFUNDS (REFUNDS)	<u>61.50</u>
Total Expense	50,505.17

March

	<u>Mar 14</u>
Ordinary Income/Expense	
Income	
CREDIT	120.00
DEPOT THEATRE -- INCOME	16,247.00
PROGRAMS -- INCOME	<u>28,580.11</u>
Total Income	<u>44,947.11</u>
Expense	
CONTRACTUAL	46,485.05
PERSONNEL SERVICES	64,983.91
REFUNDS (REFUNDS)	135.00
Total Expense	<u>111,603.96</u>

Year to Date - March

	<u>Jan - Mar 14</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
BUILDINGS AND GROUNDS -- INCOME	87.82			
CREDIT	138.75			
DEPOT THEATRE -- INCOME	22,752.05			
PROGRAMS -- INCOME	<u>89,745.91</u>			
Total Income	<u>112,724.53</u>			
Gross Profit	112,724.53			
Expense				
CONTRACTUAL	62,608.00			
PERSONNEL SERVICES	155,084.05			
REFUNDS (REFUNDS)	<u>196.50</u>			
Total Expense	<u>217,888.55</u>			
Net Ordinary Income	<u>-105,164.02</u>			
Net Income	<u>-105,164.02</u>	<u>0.00</u>	<u>-105,164.02</u>	<u>100.0%</u>

**PUTNAM WINDOWS INC. &
COLD SPRING SHOWER DOORS, INC.**
2560 ROUTE 9, PO BOX 136
COLD SPRING NY 10516
(845)265-4507 Fax:(845)265-4783

Quote: 5240

Date: 03/13/2014

Customer

PHILIPSTOWN RECREATION
PO BOX 155
COLD SPRING NY 10516

Ph:(845)424-4618 Fax:(845)424-4686

Qty	Part / Description	Item Total
1	18 SO INSTALLED - CUSTOM MIRROR WORK (a) 1/4" CLEAR PREMIUM GRADE MIRROR (b) INSTALLED WITH CHROME PLATED J-HOOKS UNLESS NOTED (c) SEAMED EDGES UNLESS NOTED (d) TWO TYPES OF ADHEASIVES USED TO MOUNT TO WALL (e) SAFETY BACKED	0.00
1	LEFT SIDE MIRROR: 47" X 60" INSTALLED	431.20
1	RIGHT SIDE MIRROR 68" X 60" INSTALLED	623.70
1	MIRROR MOUNTED ON FLUE FACE 16" X 60" INSTALLED	175.00
Sub-Total:		1,229.90

All material is guaranteed to be as specified. Above work to be performed in accordance with the drawings and specifications submitted. A fifty percent deposit is required to place order with the balance due upon completion of work. If balance is not collected at time of completion we retain the right to run the final balance on the same credit card given as a deposit. Credit cards billed under Cold Spring Shower Doors, Inc. Finance charges as well as other charges will apply if balance is left unpaid. Legal action will be taken as well as any other collection methods needed to obtain these funds. Customer will be responsible for all legal fees and other associated fees. If work is performed at location and balance is left unpaid applicable lien laws will be applied. Quote is good for 30 days from date above.

SIGNATURE:

Tax	Total	Payments	Balance
0.00	1,229.90	0.00	1,229.90

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Ph:(845)424-4618 Fax:(845)424-4686

Csr:TYLER	Tech:	PO	Terms:1/2DOW...
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Qty	Part / Description	Item Total
1	REPAIR PORTABLE ROLLING MIRROR STAND MIRROR (A) REPLACE DAMAGED REFLECTIVE FOIL ON ROLLING MIRROR STAND WITH 1/4" CLEAR PLEXI MIRROR. (B) SIZING: 95 3/4" X 47 3/4" (C) INSTALLED. (D) SPECIAL NOTE: PLEXI MIRROR DOES HAVE DISTORTIONS AND WILL SCRATCH IF NOT PROPERLY CARED FOR.	586.00

Sub-Total: 586.00

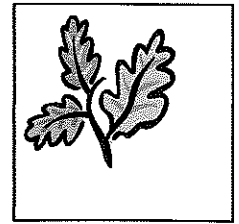
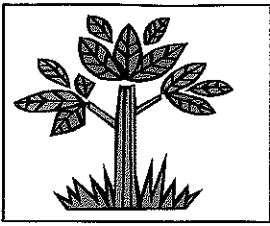
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0.00	586.00	0.00	586.00

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MARC'S LANDSCAPING
Marc Manzoeillo
"The best in the area"

February 24, 2014

2014 PROPOSAL

Glass Bury Court
Route 9
Cold Spring, NY 10516

Cutting of all grounds:

- ❖ Surrounding Lane
- ❖ Water Shed
- ❖ Dog Run
- ❖ Either side of entrance facing Route 9
- ❖ 10 (Ten) cuts for the year

Philipstown Park

Cutting of grass at the following locations:

- ❖ 3 soccer fields (18 cuts per season)
- ❖ Cold Spring Town Hall (17 cuts per season, weeding & pruning included)
- ❖ Cold Spring VA (15 cuts per season, weeding & pruning included)
- ❖ House that is owned by Town Hall (15 cuts per season)

TOTAL: \$8,250.00

8 Monthly payments starting May 1 = \$966.25 OR
12 Monthly payments starting March 15 = \$644.16

Thank you for your business!



Phone: (845) 206-2527
mrmtruck@yahoo.com