

Athletic Fields Group: meeting notes

Date: Wed. 7/13/11 7:30am@ Town Hall

Attendees: Joe Curto, Dr Villanti & Tom Cunningham-Haldane

Amber Stickle-Town Rec Dept

Jon Champlin, community groups

Fred Kohut, Blue Devil Booster Club

Bruce Campbell, Village Board

Matt Beachak, Village Rec Commission

John Van Tassel, Town Board

The following is a summary of the meeting:

I. Fields Study RFP Interviews Recap

- *3 firms submitted RFP's, electronic copies distributed prior- Ward Assoc., Chazen Companies & Eberlin & Eberlin and were interviewed 6/23/11- approx 1 hr each (Amber, Tom, Joe C, Jon C, John VT&Dave attended)*
- *general concensus Ward & Chazen were the top two of three quality firms*
- *hi lites:*
 - I. Ward- \$19,500 included meetings with stakeholders individually plus committee; 75% of their work is fields/parks/sports; has first hand experience with muni/school/private groups & challenges that brings; 2 month timeline; doing work currently in Kent on master plan; referred us to their " Fields For Kids project" in Mamaroneck/Larchmont (copy of study given out on CD to all at 7-13 meeting); Tom/Amber have firsthand contacts who have worked with them; Richard Ward/Managing Princ & Curt Coronado/Project Mngr*
 - II. Chazen- \$ 17,450 didn't initially include individual stakeholder meetings but work thru the committee; very detailed proposal submitted; semi local based in Poughkeepsie; did work with Ptown on an aquifer plan; gave a detailed overview of a project they did for Troy schools; referred us to their Plattsburgh Rec Master Plan (copy given to all at 7-13 meeting); gave a good*

presentation- Stuart Mesinger/Client Mngr and Craig Tripp/Project Mngr

III. Eberlin & Eberlin- \$15k ; attended BOE meeting in Dec. 2010 with Fuller&DiAngelo (Haldane exist architectcs); gave details on a proposed project at Hen Hud in Montrose; done lots of fields in Westchester area for schools/parks; Joe C had spoken prior to a company that's worked with them, very good recommendation; Ron Tetelman/ Princ

- Tom/Amber gave a summary of the process and their thoughts after fact checking*
- At interviews it was suggested by committee that we do a prelim kick off meeting for the public with the selected firm to introduce themselves, build awareness & also potentially fundraise as a result- all 3 firms liked the idea*
- Note: after the interviews, Chazen rethought their proposal and added \$1500 with new public meeting & stakeholder meetings and subsequently thereafter waived that fee plus reduced initial fee by approx \$1,000 verbally*
- All agreed moving forward would build momentum*
- All agreed to have Tom/Amber do some follow ups & report back via e-mail on a recommendation*
- Study financing was discussed*

• Haldane as the largest user would add to BOE Agenda 8/16 a discussion& possible resolution to help fund a portion of the total

• Each committee member asked to go back to their respective groups and confirm a commitment of sorts by 8/15

• Rough timeline discussed

8/15 prelim commitments by groups

8/16 Haldane BOE

9/1 award study to a firm

Fall a public kickoff meeting possibly at NH Firehouse & on cable access TV 22

II. Graymoor site

• Joe/Amber walked the site

• Joe/Dave walked the site

• Joe had a tennis ct contractor review the 4 tennis ct's- they're "shot"

- *Matt B spoke with Father Ken at Graymoor & conversations were positive, followup planned to include Amber/Tom & discuss options/plans/study*

III. Grant Opportunities

- *Dr Villanti is working on a grant opportunity and initial thoughts are very positive*
- *Ideally fall response*

IV. All thanked Tom/Amber for their efforts in keeping this process moving from its inception in Dec. 2010

Notes by joe curto

ADJOURN 8:40am

NEXT MEETING: tentative Wed. 8/17/11 7:30am@Town Hall